

Narcotics/Controlled Substances Prescription Notice

Our office does not routinely prescribe narcotics on a long term basis, nor do we administer narcotics by injection at the clinic. No narcotic medication is kept on site. Individuals who are seeking “pain killers” for chronic use are hereby advised to seek treatment with an appropriate pain management clinic or, if the pain is severe, with the local emergency department. Narcotic prescriptions will not be refilled after office hours or on weekends.

It is an inherently dangerous practice to receive prescriptions for narcotics and other controlled substances from several physicians at the same time. Therefore, patients who do seek narcotic prescriptions through our office agree that, unless otherwise indicated by our physicians, we are to be the sole prescribing physicians for the patient. Furthermore, patients desiring prescriptions from our clinic agree to grant us permission to contact pharmacies and other physicians in order to ensure compliance with this policy. If we determine that multiple physicians are ordering prescriptions of pain medications, we will immediately cease all orders for such treatments from our office.

Prescription Policy

- The patient will be given a choice to designate a pharmacy to be used (see signature page). All prescriptions should then be filled through this pharmacy only,
- We ask that you contact your designated pharmacy for all refill requests even if you have no refills remaining. Please allow for a 72-hour turnaround time on all prescriptions.
- We do not refill prescriptions on weekends or holidays. Be sure to submit your request before 2:00pm on Thursday for prescriptions you will be out of over the weekend.
- We will not refill prescriptions for patients not seen in the past 6 months by a provider in our office.
- We will not refill prescriptions for patients who have missed appointments until you are seen by one of our providers.
- Prescriptions requests submitted after 2:00pm will not be handled until the next business day.
- Medications will only be sent in to the designated pharmacy.
- Medications are to be taken according to directions. No early refills will be granted.
- It is the patient’s responsibility to keep medications safe. Lost or damaged medications may not be refilled. If medication is stolen, you must file a police report and submit the number for verification to our office.

Acknowledgment of prescription policies

I have read and understand the policies of this office regarding prescriptions and nicotine use. I agree to the terms involved in the Prescription and Narcotic Policies and have received a copy of these policies.

Patient/Guarantor Signature

Today’s Date

Relationship to Patient